



THE BRITISH LIBRARY

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THE WORLD'S KNOWLEDGE

ISTITUTO CENTRALE PER IL CATALOGO UNICO DELLE BIBLIOTECHE ITALIANE E PER LE INFORMAZIONI
BIBLIOGRAFICHE

VIALE CASTRO PRETORIO 105

00185 ROMA

ITALY

4 May 2017

Dear Sirs,

Proposed collaboration regarding the National census/catalogue of Italian sixteenth century editions (EDIT16)

1 Background

- 1.1 We understand that the Istituto Centrale Per Il Catalogo Unico ("ICCU"), is organising a catalogue/census of Italian sixteenth-century editions (known as the "EDIT16" project).
- 1.2 We acknowledge that EDIT16 has until now been limited to recording the copies of these editions held by Italian libraries and now propose that the British Library ("BL") which holds a number of unique sixteenth-century Italian editions ("Works") now provides certain information in regard to such Works as defined in the Schedule ("Records") to the ICCU on the terms and conditions of this letter agreement.
- 1.3 For the avoidance of doubt, this letter agreement does not place any obligation on the BL to provide such Records (or to resource in any way the creation and provision of Records). The letter agreement sets out the agreed framework whereby one or more researchers ("Researcher") accredited by the ICCU will apply for a BL reader pass in order to create Records describing Works held at the BL, and how the ICCU will acknowledge the BL's contribution where these Records appear in the EDIT16 database.

2 Creation of Records

- 2.1 The Researcher will register for a BL reader pass following the standard application procedure as described on the BL website. The decision whether to issue a pass will rest with the BL Reader Admission Office.
- 2.2 The Researcher will conduct their work in the BL's reading rooms, adhering to the BL's Conditions of Use at all times and following any additional guidance provided by staff.
- 2.3 The Researcher will request relevant Works into the reading rooms and create suitable Records for EDIT16.



- 2.4 The Researcher may take photographs of pages of Works, subject to the terms and conditions advertised in the BL reading rooms. Some Works can not be photographed owing to their physical state, copyright status, or other considerations.
- 2.5 Implementation of this MoU will be overseen by a senior manager in each institution: by Dr Simonetta Buttò, Direttore in the case of the Istituto Centrale per il Catalogo Unico and by Adrian Edwards, Head, Printed Heritage Collections in the case of the BL. The BL will also allocate a relevant curator –in the first instance, Stephen Parkin, Curator, Printed Heritage Collections (1450-1600) - to act as a primary point of contact for queries about procedures or the identification and interpretation of specific Works. The Researcher may also contact the curator to enquire about access to any Works classed as 'restricted'.
- 2.6 The ICCU may publish the Records in the EDIT16 database.
- 2.6.1 Alongside each published Record relating to a Work held at the BL, the ICCU will display with reasonable prominence the words 'British Library' together with a link to the relevant record in the BL online catalogue, if technically feasible.
- 2.6.2 The ICCU may also publish selected images to accompany these Records. These should have the following acknowledgement:
"Image © The British Library Board".
- 2.7 The BL may use the data in Records to enhance its own records relating to these Works.

3 Term and termination

- 3.1 The term of this letter agreement shall commence on signature of this letter agreement by both parties and shall continue, unless terminated by either party on thirty (30) days written notice to the other, for a period of [five (5)] years.

4 Freedom of Information

- 4.1 The ICCU acknowledges that the BL is subject to the requirements of the Freedom of Information Act 2000 ("FOIA"), and shall provide all necessary assistance as reasonably required by the BL to enable the BL to comply with FOIA. The ICCU acknowledges that the BL shall be responsible for determining, at its absolute discretion, the scope of any information to be disclosed and whether any exemption should apply, and the ICCU agrees to comply with any such decisions taken by the BL.

5 General

- 5.1 This letter agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- 5.2 This letter agreement shall be binding on, and enure to the benefit of, the parties to this agreement and their respective personal representatives, successors and permitted assigns, and references to any party shall include that party's personal representatives, successors and permitted assigns.



- 5.3 A reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time.
- 5.4 This letter agreement and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales.
- 5.5 Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this letter or its subject matter or formation.

Please sign and return a copy of this letter agreement if you agree to its terms.

Yours faithfully,

Signed by Adrian Edwards, Head, Printed Heritage Collections for and on behalf of the British Library Board

We acknowledge receipt and agree to the terms and conditions of this letter agreement:

Signed by Simonetta Buttò, Direttore for and on behalf of Istituto Centrale Per Il Catalogo Unico

Date Roma 20/5/2017



THE SCHEDULE

The Records provided for the ICCU/EDIT16 database will include, as a minimum, fields for author (or another appropriate main heading), title, imprint, physical description, and fingerprint. Other fields and details, e.g. subject classification or signature collation, may be provided by the Researcher in the preparation of the Records. Language, place and country of publication, names of authors and printers/publishers are indexed. Images of the title-page(s) and, where applicable, colophon will be provided where possible (in accordance with clause 2.4).