

Regole italiane di catalogazione

(REICA)

(Italian Cataloguing Rules)

BOZZA COMPLESSIVA
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- 9.4.4. Date and other identification elements of editions

9.5. Collective uniform titles

- 9.5.1. Collections of works by the same author (or by authors in collaboration)
- 9.5.2. Collections of normative, administrative or documentary works of corporate bodies
- 9.5.3. Collective titles for groups of independent works of the same kind

9.6. References

- 9.6.1. "See" references
- 9.6.2. "See also" references

10. EXPRESSIONS OF THE SAME WORK

10.1. Variant editions and alternative versions

- 10.2. Abridgements and selections
- 10.3. Enlarged, revised or updated versions
- 10.4. Translations
- 10.5. Musical transcriptions
- 10.6. Reproductions
- 10.7. Versions in different forms of representation or realization
- 10.8. Recordings of performances

11. NEW WORKS RELATED TO PRE-EXISTING WORKS

- 11.1. Rewritings, remakes, etc.
- 11.2. Independent elaborations of narrative themes
- 11.3. Free translations and paraphrases
- 11.4. Compendia and epitomes
- 11.5. Concordances, indexes, summaries and other practical or didactic elaborations
- 11.6. Official texts related to or derived from others
- 11.7. Continuations, appendices and supplements
- 11.8. Adaptations of musical works
- 11.9. Interpretations of light or popular music
- 11.10. Remakings or derivations of graphic or three-dimensional works
- 11.11. Transpositions of genre or style
- 11.12. Transpositions in different forms of art or expression
- 11.13. Works serving or related to the realization or use of other works

12. WORKS CONTAINED IN A PUBLICATION AND ASSIGNMENT OF UNIFORM TITLES

- 12.1. Publications containing a single work
- 12.2. Publications containing parts of a work
 - 12.2.1. Publications containing a single part of a work
 - 12.2.2. Publications containing more than one part of a work
- 12.3. Collections of more than one work with collective title
 - 12.3.1. Collections of works by different authors (or of anonymous works)
 - 12.3.2. Collections of works by the same author (or by authors in collaboration)
 - 12.3.3. Collections including pre-existing works and original contributions
- 12.4. Publications containing more than one work or additional contributions
 - 12.4.1. Choice of the principal work
 - 12.4.2. Additional contributions
- 12.5. Component parts of a work
- 12.6. Publications containing more than one expression of the same work

13. ACCESS FROM OTHER TITLES

Part III: Responsibilities

14. RESPONSIBILITY RELATIONSHIPS

- 14.1. Definition and scope
 - 14.1.1. Responsibility for the conception and realization of a work and of its expressions
 - 14.1.2. Responsibility of a corporate body
 - 14.1.3. Attributed, erroneous and fictitious responsibility
 - 14.1.4. Indirect responsibility
 - 14.1.5. Responsibility for publication and manufacture
 - 14.1.6. Responsibility relating to single copies
- 14.2. Levels, degrees and types of responsibility
 - 14.2.1. Responsibility for the work and responsibility for its expressions
 - 14.2.2. Authorship and other kinds of responsibility
 - 14.2.3. Primary, coordinate and secondary responsibility
 - 14.2.4. Types of responsibility
 - 14.2.5. Alternative treatments

15. UNIFORM HEADINGS FOR PERSONS

- 15.1. Choice of name
 - 15.1.1. Most frequently used name
 - 15.1.1.1. *Pseudonyms, assumed names and nicknames*
 - 15.1.1.2. *Shared pseudonyms and conventional names appearing as names of persons*
 - 15.1.1.3. *Traditional designations and descriptive phrases*
 - 15.1.2. Change of name
 - 15.1.2.1. *Latest name used*
 - 15.1.2.2. *Sovereigns, popes and heads of religious groups*

- 15.1.3. Variant forms of a name
 - 15.1.3.1. *Forms in different languages*
 - 15.1.3.2. *Forms in different scripts*
 - 15.1.3.3. *Variations in fullness*
 - 15.1.3.4. *Grammatical variations*
 - 15.1.3.5. *Graphic variations and errors*
- 15.2. Elements of the name and their order
 - 15.2.1. Names of persons lived in ancient or medieval age
 - 15.2.1.1. *Names in direct order*
 - 15.2.1.2. *Name in inverted form*
 - 15.2.1.3. *Roman names*
 - 15.2.2. Names of persons lived in modern or contemporary age
 - 15.2.2.1. *National usage for the choice of the first element*
 - 15.2.2.2. *Surnames with prefixes*
 - 15.2.2.3. *Compound surnames*
 - 15.2.2.4. *Names of persons identified by a title of nobility*
 - 15.2.2.5. *Pseudonyms, assumed names or nicknames with more than one element*
 - 15.2.2.6. *Initials*
 - 15.2.3. Titles and other terms of distinction
- 15.3. Qualifiers
 - 15.3.1. Dates
 - 15.3.2. Names used as qualifiers
 - 15.3.3. Profession, status or field of activity
 - 15.3.4. Homonyms not distinguished
 - 15.3.5. Alternative treatments
- 15.4. References
 - 15.4.1. "See" references
 - 15.4.2. "See also" references
- 16. UNIFORM HEADINGS FOR CORPORATE BODIES
 - 16.0. Definition and scope
 - 16.0.1. Definition
 - 16.0.2. Name of the corporate body
 - 16.0.3. Change of name
 - 16.0.3.1. *Minor changes*
 - 16.0.3.2. *Changes originating distinct headings*
 - 16.1. Choice of name
 - 16.1.1. Most frequently used name
 - 16.1.1.1. *Acronyms and other abbreviated forms*
 - 16.1.1.2. *Particular denomination or location*
 - 16.1.2. Variant forms of a name
 - 16.1.2.1. *Forms in different languages*
 - 16.1.2.2. *Forms in different scripts*
 - 16.1.2.3. *Grammatical variations*
 - 16.1.2.4. *Graphic variations*
 - 16.1.3. Subordinate or related bodies
 - 16.1.3.1. *Subordinate bodies entered under their own name*
 - 16.1.3.2. *Subordinate bodies entered subordinately*
 - 16.1.4. Territorial authorities
 - 16.1.4.1. *Choice between geographic name and official or traditional name*
 - 16.1.4.2. *Qualifiers for territorial authorities*
 - 16.1.4.3. *Change of name or form of government*
 - 16.1.4.4. *Organs of territorial authorities*
 - 16.1.5. Religious bodies
 - 16.1.5.1. *Churches, religious groups and organizations*
 - 16.1.5.2. *Religious orders and societies*
 - 16.1.5.3. *Ecclesiastical districts and religious bodies having territorial jurisdiction*
 - 16.1.5.4. *Local religious institutions*
 - 16.1.5.5. *Subordinate religious bodies and organs of religious bodies*
 - 16.1.5.6. *Councils, synods and meetings of religious bodies*
 - 16.1.6. Occasional corporate bodies
 - 16.1.6.1. *Name identifying an occasional corporate body*
 - 16.1.6.2. *Choice of name*
 - 16.1.6.3. *Ordinal number and qualifiers of occasional corporate bodies*
 - 16.2. Elements of the name and their order
 - 16.2.1. Initial articles

- 16.2.2. Names of persons in the name of a corporate body
- 16.2.3. Legal terms and other initial or final elements of the name
- 16.2.4. Numbers in the name of a corporate body
- 16.2.5. Location or territorial ambit
- 16.3. Qualifiers
 - 16.3.1. Full form of the name for acronyms
 - 16.3.2. Place
 - 16.3.3. Dates
 - 16.3.4. Type of body
- 16.4. References
 - 16.4.1. "See" references
 - 16.4.2. "See also" references

17. RESPONSIBILITY FOR THE WORK

- 17.0. Anonymous works and works of controversial authorship
 - 17.0.1. Works of unknown authorship
 - 17.0.2. Works of authorship not sufficiently identified or identifiable
 - 17.0.3. Works of controversial authorship or erroneously attributed
- 17.1. Works of single authorship
 - 17.1.1. Works of known authorship
 - 17.1.2. Works generally attributed to an author
 - 17.1.3. Erroneous or fictitious attributions of works of known authorship
- 17.2. Works in collaboration
 - 17.2.0. Variations in responsibility
 - 17.2.1. Works with one or more authors represented as principal authors
 - 17.2.2. Works in collaboration between two or three authors
 - 17.2.3. Works in collaboration between more than three authors
 - 17.2.4. Special types of collaboration
 - 17.2.4.1. *Narrator and writer or editor*
 - 17.2.4.2. *Interviews and conversations*
 - 17.2.4.3. *Correspondence*
 - 17.2.4.4. *Academic theses and dissertations*
 - 17.2.4.5. *Images and text*
 - 17.2.4.6. *Music and text*
 - 17.2.5. Responsibility of the editor, director, etc.
- 17.3. Collections and series
 - 17.3.1. Collections
 - 17.3.2. Series
- 17.4. Responsibility of corporate bodies
 - 17.4.0. Works of official nature and other kinds of works entered under a corporate body
 - 17.4.0.1. *Works of normative and administrative character*
 - 17.4.0.2. *Other works of official nature*
 - 17.4.0.3. *Works of documentary and informative character*
 - 17.4.0.4. *Other kinds of works entered under a corporate body*
 - 17.4.1. Responsibility of the corporate body and responsibility of members or officers
 - 17.4.1.1. *Members of a corporate body*
 - 17.4.1.2. *Persons holding office in a corporate body*
 - 17.4.1.3. *Popes and other ecclesiastical officials*
 - 17.4.1.4. *Compilers, drafters and editors*
 - 17.4.2. Works involving more than one corporate body or more than one organ
 - 17.4.2.1. *Treaties and agreements*
 - 17.4.2.2. *Acts of a corporate body approved or emanated by a different body*
 - 17.4.2.3. *Works involving organs of a corporate body or subordinate bodies*
 - 17.4.2.4. *Works produced by a corporate body for another body*
 - 17.4.2.5. *Changes of the corporate body responsible for a work*
 - 17.4.3. Serials, collections and series
 - 17.4.4. Conferences, exhibitions and other events
 - 17.4.4.1. *Proceedings and documents of conferences or other meetings*
 - 17.4.4.2. *Catalogues and other publications of exhibitions*
 - 17.4.4.3. *Publications of other events*
- 17.5. Indirect responsibility for a work

18. RESPONSIBILITY FOR THE EXPRESSION

- 18.0. Definition and scope
- 18.1. Responsibility for different editions or versions

- 18.2. Responsibility for translations
- 18.3. Responsibility for performances
- 18.4. Responsibility for collections of works by the same author or without collective title
- 18.5. Responsibility for additional contributions
 - 18.5.1. Illustrations
 - 18.5.2. Introductions and prefaces
 - 18.5.3. Commentaries, notes and other additional material
- 18.6. Multiple responsibilities for the expression
- 18.7. Responsibility for previous expressions and indirect responsibility

APPENDIX A: ABBREVIATIONS AND SYMBOLS

APPENDIX B: CAPITALIZATION AND NUMERALS

APPENDIX C: GENERAL MATERIAL DESIGNATION

APPENDIX D: SPECIFIC MATERIAL DESIGNATION

APPENDIX E: MUSIC FORMATS

APPENDIX F: TRANSLITERATION OR TRANSCRIPTION OF SCRIPTS DIFFERENT FROM THE LATIN ALPHABET

APPENDIX G: UNIFORM HEADINGS FOR EDITIONS OF THE BIBLE

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